

### **SYSTEMS 3000 LIVE WEBINAR TRAINING SESSIONS & VIDEO TRAININGS**

Via [www.systems3000.com](http://www.systems3000.com)

As we continue to be restricted from being able to hold our in-person training sessions due to the pandemic, we will be offering live webinar trainings for the shorter (hour and a half) subject specific training sessions for 2021. Please continue to watch our video trainings, for all applications, which provide districts with additional resources of information that would normally be covered during these live in-house training sessions. These video trainings, along with the related training documentation, are available on our website. As always, we continue to support our clients via phone, email, and our support portal connection. We would like to thank all our districts in advance for their cooperation.

## ACCOUNTING APPLICATION TRAINING SESSIONS FOR 2021

FA PART I	FA PART II	FA REVIEW	FA YEAR END (PART I & II)	FA BUDGET PROJECTION				
<p>Please register for 'Video Trainings' at <a href="http://www.systems3000.com">www.systems3000.com</a></p> <p><b>Vendors, POs, Invoicing, Check Processing, Fixed Assets, Reporting</b></p>	<p>Please register for 'Video Trainings' at <a href="http://www.systems3000.com">www.systems3000.com</a></p> <p><b>Exp/Rev Accts, Receipts, Receivables, Billing, GL, Adjs, Reporting</b></p>	<p>Please register for 'Video Trainings' at <a href="http://www.systems3000.com">www.systems3000.com</a></p> <p><b>FA Part I &amp; II Trainings Combined</b></p>	<p>Webinar training 9:30am-11:00am</p> <p><b>PT I:</b> preparing pos for rollover &amp; rolling over</p> <p><b>PT II:</b> opening cycle 13 &amp; Fund 20 reconciliation</p> <table style="width: 100%;"> <tr> <td style="background-color: #FFD700; text-align: center;"><b>PART I</b></td> <td> <ul style="list-style-type: none"> <li>May 4</li> <li>May 11</li> <li>May 18</li> <li>May 25</li> <li>June 8</li> <li>June 15</li> </ul> </td> </tr> <tr> <td style="background-color: #FFD700; text-align: center;"><b>PART II</b></td> <td> <ul style="list-style-type: none"> <li>July 6</li> <li>July 13</li> <li>July 20</li> <li>Aug 3</li> <li>Aug 10</li> <li>Aug 17</li> </ul> </td> </tr> </table>	<b>PART I</b>	<ul style="list-style-type: none"> <li>May 4</li> <li>May 11</li> <li>May 18</li> <li>May 25</li> <li>June 8</li> <li>June 15</li> </ul>	<b>PART II</b>	<ul style="list-style-type: none"> <li>July 6</li> <li>July 13</li> <li>July 20</li> <li>Aug 3</li> <li>Aug 10</li> <li>Aug 17</li> </ul>	<p>Webinar training 9:30am-11:00am</p> <p><b>Budget/Revenue Projection Entry &amp; Reporting</b></p> <ul style="list-style-type: none"> <li>Sept 21</li> <li>Oct 5</li> <li>Oct 12</li> <li>Oct 26</li> <li>Nov 9</li> </ul>
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## PAYROLL & HR APPLICATION TRAINING SESSIONS FOR 2021

PR PROCESSING	PR QUARTERLY	PR YEAR END	PR EMP PORTAL	HR/PERSONNEL REVIEW
<p>Please register for 'Video Trainings' at <a href="http://www.systems3000.com">www.systems3000.com</a></p> <p><b>Definition Master Setup, Employee Setup, Processing a Payroll</b></p>	<p>Webinar training 9:30am-11:00am</p> <p><b>Quarterly Reports Processing and Verification</b></p> <ul style="list-style-type: none"> <li>March 23</li> <li>March 30</li> <li>April 6</li> <li>April 13</li> <li>June 29</li> <li>Sept 28</li> <li>Dec 15</li> </ul>	<p>Webinar training 9:30am-11:00am</p> <p><b>Year End Rollover, Tax Changes, W2 Processing</b></p> <ul style="list-style-type: none"> <li>Nov 16</li> <li>Nov 23</li> <li>Nov 30</li> <li>Dec 7</li> <li>Dec 14</li> <li>Dec 21</li> </ul>	<p>Webinar training 9:30am-11:00am</p> <p><b>Admin Employee Portal Training</b> <i>(scheduled as needed for new portal districts)</i></p>	<p>Please register for 'Video Trainings' at <a href="http://www.systems3000.com">www.systems3000.com</a></p> <p><b>Personnel System Review, Employee Setup, Report Generation</b></p>